**First name surname**, institutional affiliation, country

# Title

## Subtitle

**Abstract 1 (in English)**

Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos ...

Keywords: (max. 5)

**Abstract 2 (in a language other than English)**

Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos …

Keywords: (max. 5)

### Introduction

Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat …

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Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat …

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Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat … [[1]](#footnote-0)

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Longer quote, longer quote, longer quote.

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| **Table** |
| --- |
| Data 1 | Data 2 |
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Table 1: Title

### Conclusion

Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat …

### Literary references (examples)

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Font, font size and indentation:

Text: Calibri Body 11

for bullet points or enumerations: indent left: 1.25; space before: 6 pt., space after: 6 pt.

Footnotes, literary references, figure and diagram captions: Calibri Body 9; for literary references: special indentation hanging by 1cm

Longer quotations: Calibri Body 10, indent left: 1.25; space before: 6 pt., space after: 6 pt.

Title: bold type; Calibri Light 20; space before: 12 pt., space after: 6 pt.

Subtitle: Calibri Light 16; space after: 6 pt.

Chapter headings: Calibri Light 13; numbered and special indentation hanging by 0.75; space before: 14 pt., space after: 12 pt.

Chapter headings (e.g. 3.1.3): Calibri Light 11, numbered and special indentation hanging by 1.25; space before: 6 pt., space after: 6 pt.

Literary references (heading): Calibri Light 13

Author details: Calibri Body 12; first name and surname: bold type; space after: 8 pt., multiple and 1.08

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For headings: **blue** (Word > **A** > then on **More colours** > **Custom** > **RGB** colour model > **red:** 28, **green:** 114, **blue:** 168)

Text: **grey** (Word > **A** > then on **More colours** > **Custom** > **RGB** colour model > **red:** 62, **green:** 61, **blue:** 64)

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1. See style sheet for further information. [↑](#footnote-ref-0)